

MINUTES OF A MEETING OF THE SAVERNAKE PARISH COUNCIL 11TH JANUARY 2023
MEETING HELD AT THE MARLBOROUGH COMMUNITY & YOUTH CENTRE, ST MARGARET'S MEAD

PRESENT

Guy Singleton (Chairman) (GS)	Councillor
Martin Phipps (MP)	Councillor
Nigel Eayrs (NE)	Councillor
Nikki Boutal (NB)	Councillor
Andrew Smithson (AS)	Councillor

Suzie Singleton (SS)	Parishioner & Minute Taker
Caroline Thomas (CT)	Wiltshire Council, Marlborough East

ITEM		ACTION
0	<p>JOAN DAVIES Tony Millett had contacted GS to let him know about the recent death on 26th December of Joan Davies, who had been Chair of Savernake Parish Council for many years.</p> <p>It was agreed that it was appropriate to put a note on the Parish website and GS would write to those parishioners who had been on the Parish Council with Joan to let them know.</p> <p>The funeral is to be held at Basingstoke Crematorium on Tuesday, 31 January at 12.30pm.</p>	GS/SS
1	<p>APOLOGIES</p> <p>None</p>	
2	<p>DECLARATIONS OF INTEREST</p> <p>There were no declarations of interest.</p>	
3	<p>APPROVAL OF MINUTES</p> <p>The minutes of the meeting on 11th October 2022 were approved. A copy will be uploaded to the SPC website.</p>	GS/SS
4	<p>MATTERS ARISING FROM PREVIOUS MEETINGS</p> <ul style="list-style-type: none"> • <u>Revision to Draft Minutes for 2022 APM</u> Amendments to the draft minutes for the APM held on 10th May 2022 were discussed and approved and will be uploaded to the website, for full approval at the next APM. • <u>Parish Steward</u> It was agreed to ask the Parish Stewards to deal with blocked gulleys and drains at Cadley and Granham, and clear the white gates. 	GS/SS GS

ITEM		ACTION
5	<p>PLANNING</p> <p>No applications in the last quarter.</p>	
6	<p>MARLBOROUGH AREA NEIGHBOURHOOD PLAN (MANP)</p> <p>GS was able to confirm that the court case requesting a Judicial review of the MANP had completed with no adverse effect on the MANP apart from the long delay. It just remained for a new date to be set for the Referendum.</p>	GS
7	<p>FOREST LIAISON OFFICER REPORT</p> <p>NE had spoken to Nikki Morgans since she had taken over the post of Area Forester for the Forestry Commission.</p> <p>As she had noted in her email last November, information which had been uploaded to the SPC Website Notice Board, there were continuing plans to thinning out the diseased ash trees along the Grand Avenue (using Stop/Go boards) and later in the year along the A346.</p> <p>Nikki is intending to restart the Savernake Forest Volunteer group, whose activities had to be stopped/paused due to Covid. Two volunteer rangers have been recruited to aid in this.</p> <p>Nikki's feeling was that, in general, levels of crime had diminished somewhat since the highs during Covid Lockdowns.</p>	
8	<p>FINANCE OFFICER'S REPORT</p> <p>Banking</p> <ul style="list-style-type: none"> - Since the last meeting, <ul style="list-style-type: none"> a) Payments made / received: <ul style="list-style-type: none"> 24 Nov - £157.56 – TEEC – Website hosting and domain charges 20 Oct - £50.00 – SMH Singleton – Secretarial services 11 Oct - £189.13 – Community First – Insurance 11 Oct - £109.44 – WALC – Advisory services b) Invoices received, in the process of payment: <ul style="list-style-type: none"> Nil - Total funds at date of meeting are £ 5,908 and are held as follows: <ul style="list-style-type: none"> Payments a/c : £ 104.27 Interest a/c : £ 5,803.82 <p>Accounts</p> <ul style="list-style-type: none"> - Total funds at date of meeting are as follows: <ul style="list-style-type: none"> Precept a/c : £ 5,908.09 CIL a/c : £ 0.00 	

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	<p>Budgeting</p> <ul style="list-style-type: none"> - Precept account: Expenses this year (2022-23) to date are £716.13 (55% of Income) - CIL account: No additional funds have been received and no additional payments made, funds are currently zero. <p>Risk Register</p> <ul style="list-style-type: none"> - Prior to the meeting, NE had circulated the Risk Register that Councillors had completed, and the external auditor had reviewed, in 2022. All confirmed that they felt it still reflected the risks faced by the Council, and that it needed no amendment to be included with the 2022-23 Year End audit papers. 	
9	<p>2023/04 PRECEPT</p> <p>There was some discussion regarding the next year's precept, and it was agreed to keep it at the same level as 2022/23 - £1300.00. GS confirmed that he would submit the relevant form.</p>	GS
10	<p>WEBSITE</p> <p>In October 2022 it was discovered that the website had not been updated; GS was unable to contact NB and she did not attend the October meeting so SS contacted the My Parish Council team to gain access to the website in order to upload the missing documents.</p> <p>She spent some time familiarising herself with how to manage the website and tidied some areas, hopefully removed the ability of spammers to use the 'Alternative Format Download' messaging facility – as it had never been used by non-spammers. The team had also updated the website to their most recent template, and SS had followed their advice to alter the layout to have the menus down the left hand side for use on a PC or other landscape screen (on a phone or similar screen the more usual 'hamburger' menus will be available).</p>	
11	<p>LHFIG</p> <p><u>Clench Common - speed limit and traffic calming</u></p> <p>GS reported that Ramsbury Estate have kindly agreed to provide and install the white gates at the Wootton Rivers end of Clench Common. The councillors discussed the options for the Marlborough end, where the lane joins the A345. The Highways Dept is likely to require that they install the white gates which significantly increases the costs.</p> <p>GS had previously been in touch with Martin Cook regarding attaching Clench Common signs to the existing de-restriction signs. Martin had provided drawings for signs to be made.</p> <p>It was agreed that GS would confirm to Martin Cook that we will go ahead</p>	

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	<p>with the Clench Common name signs, and also ascertain whether Highways need to install the White Gates and, if so, what the cost would be. The PC can then take a view as how to proceed – via LHFIG or to fund the gates or installation themselves.</p> <p><u>Forest Hill</u></p> <p>The proposal to try and reduce speed limits on the A4 is still with LHFIG and is in general supported however at present it cannot go ahead due to the Atkins report saying that the road did not fit the requirements for a 40MPH limit.</p> <p>CT mentioned that there is a pilot scheme elsewhere in Wiltshire which had a similar problem with the Atkins report. For a trial period a 40MPH limit is to be installed and surveys taken of the resulting traffic behaviour. If it can be seen that the installation of the 40 MPH limit does effect road speeds, then it is possible that WC might review the results of the Atkins report in other places, including at Forest Hill.</p> <p>In the meantime Steve Hinds (WC) is to look at the installation of Reduce Speed Now signage – extract from LHFIG minutes below.</p> <p><i>“Issue 5190 Request for safety works at London Rd, Marlborough 8-21-7 Forest Hill speed limit review The £1500 area board funding allocated to a speed limit review costing £2500. Savernake PC contribution 25%. Request for speed limit review issued to Atkins. Site visit undertaken and Speed report sent to Savernake PC (Guy Singleton/ Martin Phipps) 11/3/22 but which did not recommend a lower restriction to the current 50 mph Martin Phipps, Savernake PC has asked MC for ‘reduce speed now’ signs. MH noted the Cricket Club is also now used in winter for football SH agreed the review and implementation (if suitable) is doable in 23/24 23/24 Priority agreed COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG LHFIG agreed further investigation/ discussion was appropriate for a signing solution including at location of Cricket club. ACTION – SH to request a signage review (Mark Stansby).”</i></p>	
12	<p>DATES OF NEXT MEETING</p> <p>It was agreed that the council would aim to hold their meetings on Wednesdays in future so as not to clash with the Marlborough Area Boards meetings.</p> <p>3rd May 2023 APM 24th May 2023 at the Marlborough Community & Youth Centre 12th July 2023 11th October 2023</p>	ALL

Signed ... Guy Singleton

Date ... 3rd May 2023

Name ... Guy Singleton